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CITY OF WEST PARK  
**SOLAR PANEL PERMIT CHECKLIST**

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**Required Permit Applications:**

- [Electrical Permit](#)
- [Building Permit](#) (if applicable)

**Permit Review Stops:**

- Structural (if attaching to roof)
- Electrical
- Flood
- Zoning

**Minimum Plan Submittal**

- Two (2) sets of plans (dedicated electrical plans and structural plans if applicable)
- Electrical plans shall have a schematic showing all system components labeled, wire sizes, grounding, circuit sizing, overcurrent protection, and disconnect location complete with signage and location of signage.

**Other Requirements**

- Solar contractors cannot install electrical portion. Electrical contractors can install solar panels and electrical portion.
- A [Notice of Commencement](#) must be recorded and displayed upon first inspection if the job exceeds \$2,500

**\*Please note that this checklist is not intended to be all-inclusive. Due to changes in codes, regulations, and ordinances, other requirements may apply.**