



CITY OF WEST PARK
GARAGE / CARPORT PERMIT CHECKLIST

Required Permit Applications:

- [Building Permit](#)
- [Electrical Permit](#), if applicable
- [Mechanical Permit](#), if applicable
- [Plumbing Permit](#), if applicable

Permit Review Stops:

- Building
- Electrical
- Mechanical
- Plumbing
- Engineering
- Landscaping
- Zoning
- Flood

Minimum Plan Submittal

Two (2) copies each of the following:

- Two (2) copies of a current survey
- Two (2) complete sets of plans indicating the following detail:
 - a. Occupancy group
 - b. Type of construction
 - c. Method of compliance
 - d. Interior finishes
 - e. Roof Framing Plan - include the required bracing
 - f. Flood Zone - BFE & DFE
 - g. Materials to be used - wood, concrete, plastic glass ETXX
 - h. Foundation, column, beam schedules
 - i. Window and door schedule - include design wind loads
- Structural calculations - signed and sealed
- Soil conditions (Geotec Report) or a soil statement
- Parking provided (minimum of 2 spaces per single family dwelling)
- Window and door product approvals - reviewed/approved by D.O.R.
- Refer to FBC 107.3.5 for minimum plan review criteria

***Please note that this checklist is not intended to be all-inclusive. Due to changes in codes, regulations, and ordinances, other requirements may apply.**